



## Measure K Committee Meeting Minutes

September 29, 2015

District Office Board Room 1

1. The meeting was called to order at 6:07 p.m. by Ms. Donna Glanville, Committee President.

Donna Glanville, Pete Reyes, Anh Le, and Margot Sandoval were present. A quorum was declared.

2. The Measure K Oversight Committee Guidelines were reviewed. The guidelines were not the most current. Ms. Margot Sandoval will send out the current guidelines with the December 2014 revision, which includes the quorum language.
3. Ms. Donna Glanville was elected as President and Ms. Anh Le was elected as Vice-President, motioned by Mr. Pete Reyes, 2<sup>nd</sup> by Ms. Margot Sandoval.
4. The May 12, 2015 meeting minutes were review and approved as corrected.
5. Ms. Margot Sandoval informed the committee that a request to publish a notice to the community to apply for the committee's open position was sent to the Berryessa Sun and the school sites.
6. The 2015-2016 parcel assessments were reviewed.
7. The 2015-2016 Adopted Budget was discussed. It was explained that expense 820 "Measure W ADM Fee" is allocated to cover the fees for advertisement and the consultant who prepares the waivers submitted to the Assessor's Office.
8. Motioned by Mr. Pete Reyes and 2<sup>nd</sup> by Ms. Anh Le, future meeting dates were approved as listed below:
  - December 2, 2015 @ 5:30 p.m.
  - March 1, 2016 @ 6:00 p.m.
  - May 3, 2016 @ 6:00 p.m.
  - Report to the Board – June 21, 2016 @ 6:00 p.m.
9. The meeting adjourned at 6:40 p.m.

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